



John Scottus Pre-School

Information Sheet for Prospective Parents/Guardians 2020

Manager:	Elizabeth Dempsey
Qualifications:	BA in Montessori and Humanities
Room Leader:	Erin Dunne
Qualifications:	Primary PGCE
Room Leader:	Seaфра Griffin
Qualifications:	BA (Hons.) in Early Childhood Care and Education
Type of Service:	Full Day Care Service (including ECCE)
Age Profile:	2 and 8 months – 5 years
Adult: child ratio:	As per regulations
Curriculum:	<p>At John Scottus Pre-School we aim to provide an education for young children that caters for every aspect of their development: physical, mental, emotional and spiritual. We believe that nurturing strong connections between the child and the teacher is key in allowing children to develop and learn fully. We put strong emphasis on presenting the children with good material and good company through the approach of Love and Play. We acknowledge the natural connection children have with nature and we are committed to providing outdoor learning opportunities as much as possible.</p>
Facilities:	Bright spacious classroom, large garden, freshly prepared meals

Opening hours:	8.00 - 13.30 (ECCE 8.30 – 11.30)
Fees:	<p>Pre-School 3-hour programme: there is no fee, for eligible children, on this programme as it is funded through the ECCE scheme</p> <p>Pre-School 5-hour programme: the annual fee is €1900 if your child is eligible for the ECCE scheme.</p>
Policies & Procedures	<p>The following Policies & Procedures are in place:</p> <ul style="list-style-type: none"> • Accidents and Incidents Policy • Administration of Medication Policy • Authorisation to Collect Children Policy • Child & Adult Protection Policy • Children’s Charter • Code of Ethics Policy • Complaints Policy • Confidentiality Policy • Critical Incident & Evacuation Plan • Curriculum Policy • Emergency Closure Policy • Environmental Care & Recycling Policy • Fire Safety Policy • Healthy Eating Policy • Inclusion Policy • Infection Control Policy • Managing Behaviour Policy • Missing Child Policy • Outdoor Play Policy • Outings Policy • Pre-School Fees Policy • Record Keeping Policy • Recruitment Policy • Risk Management Policy • Safe Sleep Policy • Safety Statement • Settling-in Policy • Staff Absences Policy

	<ul style="list-style-type: none">• Staff Supervision Policy• Staff Training Policy• Statement of Purpose and Function• Students & Volunteers Policy• Supervision of Children Policy• Toileting Policy• Use of the Internet, Photographic & Recording Devices Policy
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