



## John Scottus Pre-School

### Toileting Policy

This policy will be available to view and examine by all members of the school community: Parents, Staff, Board of Management and Trustees. They will be available for inspection in the Pre-school classroom in Old Conna, Ferndale Rd, Rathmichael, Co Dublin and on our School website.

Child Care Act 1991 (Early Years Services) Regulations 2016 ([Síolta Standard 9: Health and Welfare](#)) ([National Standard 3: Working in Partnership with Parents or Guardians](#), [National Standard 9: Nurture and Well-Being](#), [National Standard 12: Health Care](#), [National Standard 18: Facilities](#))

#### **Statement of Intent:**

Children must be toilet trained to attend our Pre-School. We will support children with reminders and physical support with toileting where needed.

#### **Policy and Procedure:**

At all times it is important to respect the rights and needs of the children in our care. When a child needs to use the toilet we allow him/ her the privacy to do so. If the child asks you to accompany them to the toilet, do so.

- Go to the bathroom door and ask the child if she wants the toilet door left open or closed.
- Reassure the child that you will wait outside the door where they can call if they need you.
- If the child asks you to help with clothing, have another staff member in the same vicinity for both the child's and adults protection.

- No two children will be permitted to enter a toilet cubicle together. This is to ensure their privacy as well as their safety.
- Young children need encouragement with self-care, wiping bottoms, flushing toilet, washing hands etc. However, children need to have developed the skill of bottom wiping, staff will not be able to perform this task.
- Staff must use the disposable gloves and aprons provided, if cleaning up any spillages.
- Staff should be sensitive to accidents.
- Staff should maintain a pleasant atmosphere.
- The child's privacy should be maintained.
- Good hand washing practice will be used at all times [See Hand Washing procedure under Infection Control Policy]
- Staff must remain aware of who is using the toilet and maintain supervision of that child by checking in and out with them while remaining in the main room.
- Unless a staff member and entire class are using the toilet facilities only one child should be in the toilet area at any time.

### **Toileting Accidents:**

A full set of labelled clothing should be provided by parents/guardians so that if a child has an 'accident' of this nature they will in the first instance be offered fresh clothing into which they can change.

With all such incidents the parent/carer informed.